

## Weekly planner Week-6

Name of the faculty: Chumki Sinha

**Subject: Computer Science** 

Day: Monday and Wednesday Date: 18/02/2024- 20/02/2024	Learning objective & outcome: By the end of the lesson the students will be able to-  • day 1 [create and edit tables.  • insert and delete rows and columns in a table.  • enter data • change row height and column width]  • day-2 [split and merge cells • apply border and shading • resize tables • align text ]	
Chapter & topic/concept	Learning engagements:	Tools & Resources
Chapter 3. Word Processor and Tabular Presentation	Day 1: Ice breaking (5 minutes): Greetings and a short recap on the row and column Development Activities: (30 minutes): Lab class will be taken Teacher will state the definition of the word processor  1. create and edit tables.	Text Book, Marker, Board, Image, Chart paper,



	insert and delete rows and columns in a table.	
	3. enter data 4. change row height and column width.  Closing activities (5 minutes): Students will share if they have any query.	
Topic: Algorithm and flowchart Chapter: 6	Day 2: Ice breaking (5 minutes): Greetings and a short recap on the split and merge cells. Development Activities: (30 minutes): Teacher will describe it with an example.	Text Book, Marker, Board, Image, chart paper
	change row height and column     width	Assessment tools & strategies:
	1. split and merge cells	Formative
	2. apply border and shading	Reflection (if any):
	Group Work:	
	Q1 & 2 from book	
	Some questions will be made by students.	
	Closing activities (5 minutes): Feedback session and diary writing	
Differentiation: By content/ process/ product/environment	Home work: Q1-2 from pg: 58	Assessment tools & strategies: Formative Assessment
		Reflection (if any):

