

Weekly planner

Week-1

Name of the faculty: Chumki Sinha

Subject: Computer Science

Day: Monday and Wednesday Date: 15/01/2024- 18/01/2024	Learning objective & outcome: By the end of the lesson the students will be able to- • Know about the use of Spreadsheets. • Describe the ribbon in detail. • Explain the advantages of Ms ExCeL . • Move across the cells. • Know about the methods of selecting cells.	
Chapter & topic/concept	Learning engagements:	Tools & Resources
Topic: Introduction to Spreadsheet Chapter: 4	Day 1: Ice breaking (5 minutes): Greetings and a short recap on the previous text Development Activities: (30 minutes): Teacher will state the definition of the spreadsheet. 1. About the use of Spreadsheets. 2. Explain the advantages of Ms ExCeL. 3. Components of Ms excel. 4. Move across the cells.	Text Book, Marker, Board, Image, Chart paper,



	Closing activities (5 minutes): Students will share if they have any query.	
Topic: Introduction to Spreadsheet Chapter: 4	Day 2: Ice breaking (5 minutes): Greetings Feedback orally from previous class. (Remember, Identify, Understand) Development Activities: (30 minutes): Teacher will describe it with an example.	Text Book, Marker, Board, Image, chart paper
	 About the use of Spreadsheets. Describe the ribbon in detail. Explain the advantages of Ms ExCeL. Move across the cells. Know about the methods of selecting cells. Group Work: Some questions will be made by students. Closing activities (5 minutes): Feedback session and diary writing 	Assessment tools & strategies: Formative Reflection (if any):
Differentiation: By content/process/product/environment	Home work: Q1-2 from pg: 58	Assessment tools & strategies: Formative Assessment Reflection (if any):