

## Weekly planner

### Week-1

**Name of the faculty: Chumki Sinha**

**Subject: Computer Science**

<p>Day: Monday and Wednesday Date: 15/01/2024- 18/01/2024</p>	<p><b>Learning objective &amp; outcome: By the end of the lesson the students will be able to-</b></p> <ul style="list-style-type: none"> <li>● <b>Know about the use of Spreadsheets.</b></li> <li>● <b>Describe the ribbon in detail.</b></li> <li>● <b>Explain the advantages of Ms ExCeL .</b></li> <li>● Move across the cells.</li> <li>● <b>Know about the methods of selecting cells.</b></li> </ul>	
Chapter & topic/concept	Learning engagements:	Tools & Resources
<p>Topic: Introduction to Spreadsheet Chapter: 4</p>	<p><b>Day 1:</b> <b>Ice breaking (5 minutes):</b> <b>Greetings</b> and a short recap on the previous text <b>Development Activities: (30 minutes):</b> Teacher will state the definition of the spreadsheet.</p> <ol style="list-style-type: none"> <li>1. <b>About the use of Spreadsheets.</b></li> <li>2. <b>Explain the advantages of Ms ExCeL .</b></li> <li>3. <b>Components of Ms excel.</b></li> <li>4. Move across the cells.</li> </ol>	<p>Text Book, Marker, Board, Image, Chart paper,</p>

	<p><b>Closing activities (5 minutes):</b> Students will share if they have any query.</p>	
<p>Topic: Introduction to Spreadsheet Chapter: 4</p>	<p><b>Day 2:</b>  <b>Ice breaking (5 minutes):</b> Greetings          Feedback orally from previous class.          (Remember, Identify, Understand)  <b>Development Activities: (30 minutes):</b>          Teacher will describe it with an example.</p> <ol style="list-style-type: none"> <li>5. <b>About the use of</b> Spreadsheets.</li> <li>6. <b>Describe the ribbon in detail.</b></li> <li>1. <b>Explain the advantages of Ms ExCeL .</b></li> <li>2. Move across the cells.</li> <li>3. <b>Know about the methods of selecting cells.</b></li> </ol> <p><b>Group Work:</b></p> <p>Some questions will be made by students.</p> <p><b>Closing activities (5 minutes):</b>          Feedback session and diary writing</p>	<p>Text Book, Marker, Board, Image, chart paper</p> <p><b>Assessment tools &amp; strategies:</b></p> <p>Formative</p> <p><b>Reflection (if any):</b></p>
<p><b>Differentiation:</b> By content/ process/ product/environment</p>	<p><b>Home work:</b>          Q1-2 from pg: 58</p>	<p><b>Assessment tools &amp; strategies:</b></p> <p>Formative Assessment</p> <p><b>Reflection (if any):</b></p>